Infinite Visions iVisions Web Portal

INCREASE EFFICIENCY

Streamline processes with a paperless, integrated workflow system.

IMPROVE ACCESS

Provide departments with the ability to collaborate with each other easily.

TAILOR PROCESSES

Intuitive tools make it easy to filter, sort, and personalize your data

Infinite Visions® offers iVisions® to give employees the power and flexibility to manage Infinite Visions data and perform self-service tasks anytime and from anywhere. iVisions Employee Self Service, coupled with iVisions Online Workflow, extends the reach of your ERP software and empowers employees district-wide to work and communicate more effectively.

ONLINE WORKFLOW

School site employees can better manage their financial and human resource approval processes with a paperless, integrated workflow system offered through iVisions Online Workflow. When it comes to working with their Infinite Visions data, intuitive tools in iVisions make it easy to filter, sort, and personalize the way data is presented, as well as quickly create ad hoc reports.

- Workflow and Paperless Approval for Critical Processes
  » Unlimited number of approvers
  » Approvers automatically inserted based on account codes and dollar thresholds
  » Email alerts to notify you of approvals needed
- Staff Data for Supervisors at the Click of a Mouse
  » Staff directory, emergency contacts, birthdays, length of service, and leave information
- Dashboards and Key Performance Indicators
  » Charts and graphs
  » Real-time queries from your Infinite Visions data, such as your Student Information System (SIS), as well as data from other Open Database Connectivity (ODBC)-accessible systems
- Warehouse Requisitions
- Fixed Asset Reporting
- Purchasing
  » Requisitions
  » Receiving

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- General Ledger
  - » Budget input
  - » Budget adjustment requests
  - » Real-time account inquiry
  - » Expenditures and budget reporting

- Human Resources
  - » Personnel Action Requests (PARs): hiring approval, pay changes, longterm leave requests, terminations, and evaluations

- Payroll
  - » Position inventory inquiries
  - » Timecard entry

- Receivables: Site-based cash receipts

IVISIONS BECOMES EVEN MORE POWERFUL WHEN YOU ADD THE EMPLOYEE EXPENSE REIMBURSEMENTS MODULE

Employees can manage expense reimbursements within iVisions Online Workflow if your organization has purchased the Employee Expense Reimbursements module with Infinite Visions. Benefits include:

- Make data entry easy and consistant with district-defined templates

- Route to supervisor for approval

- Copy existing requests

- Keep expense reimbursements separate from payroll

- Approve reimbursements and encumber against budgets

- Help monitor adherence to district policies

Empowering people who serve the public®